

1st March 2016

Dear Parent/Guardian

I am writing to you at the start of the Year 11 examination season to outline some key points regarding examination information, revision schedules and exam routines. I would be very grateful if you would read this letter carefully and go through all the contents with your son / daughter. We have found that parental support in daily routines during the exam season can make a huge difference to students' examination success.

EXAMINATION TIMETABLES AND ROUTINES

All students have now been given their final examination timetable. Copies have also been issued to parents/carers. If for any reason you do not have a timetable you will find it on the website or you should contact our examinations officer Mrs Rosie on rosie@mascalls.kent.sch.uk.

Please familiarise yourself with the date and times of your son/daughters exams so you are able to support them to organise themselves to arrive on time, with the proper equipment and be fully prepared for the paper. Candidates with any exam clashes have had timing details emailed to them and copied to their Subject teachers. A3 copies of daily seating plans will be on display on a noticeboard in the Foster Foyer.

It is vital that students have enough sleep on the night before an exam. Their concentration is also greatly improved by ensuring they have eaten a healthy breakfast each morning.

All students must wear full and correct uniform to their examinations. They must also bring the necessary equipment for their exams.

REVISION TIMETABLE

As you are already aware students study leave starts on Monday 6th June. Students will attend their normal lessons up to this point. When a student has an afternoon exam as far as possible they will be timetabled to be with subject – specific teachers in the hours leading up to each examination. Details of these revision sessions are listed at the end of the letter. Please note that the schedule of additional lessons is subject to change based on staffing availability.

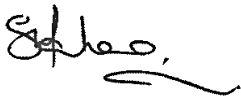
STUDY LEAVE ARRANGEMENTS

From the morning of Monday 6th June students are on study leave. However, students will still be required to come into school over the next two or three weeks to attend special revision sessions put on by departments with exams still left to sit. Maths and Science year 11 teachers will also be available in their normal teaching lessons to support the students with revision. Year 11 subject teachers will confirm with students the times and dates of these sessions.

Students that come in to school for extra revision during the study leave period must sign in and out with their Learning Community Office. They must also be in full school uniform.

I would like to take this opportunity to wish your son/daughter the best of luck in their effective revision and examination preparation over the next few weeks.

Yours faithfully



Assistant Vice Principal

SCHEDULE OF ADDITIONAL EXAM PREPARATION LESSONS UNTIL FRIDAY 23rd MAY

Date	Subject	Timing / Venue	Additional Information
Mon 16 th May	Citizenship	F Block classrooms 08.30 to 12.00	Compulsory for students sitting the exam
Mon 16 th May	French	C Block classrooms 14.00 – 15.00	Compulsory for students sitting the exam
Tues 17 th May	Science	B block classrooms 08:30 -12:00	Compulsory for students sitting the exam
Tues 17 th May	ICT	J Block classrooms 14.00-15.00	Compulsory for students sitting ICT
Wed 18 th May	Chemistry	G Block classrooms 14.00 – 16.30	Compulsory for students sitting Chemistry
Wed 18 th May	Citizenship	Breakfast revision F block classroom 07:30 – 8.30	Compulsory for students that are sitting Citizenship
Thurs 19 th May	Spanish	Breakfast revision C block classroom 07:30 – 8.30	Strongly recommended for students that are sitting Spanish
Thurs 19 th May	Sports Science	F block classrooms 08:00 – 12:00	Compulsory for students that are sitting Sports Science
Fri 20 th May	English	A block classrooms + sports hall 14:00 – 15.00	Compulsory for students sitting the exam.
Mon 23 rd May	English	Breakfast revision A Block classrooms 07:30 – 08.30	Strongly recommended for students sitting the exam
Mon 23 rd May	Media	A block classrooms 14.00 – 15.00	Compulsory for students taking Media
Mon 23 rd May	Drama	Drama classrooms 15.00 – 16:00	Compulsory for students taking Drama
Mon 23 rd May	Resistant Materials and Graphical Products	R Block classrooms 15:00 – 16:00	Compulsory for students taking Resistant Materials and Graphical Products
Mon 23 rd May	Leisure and Tourism	Breakfast revision D block classrooms 07:30 – 08:30	Strongly recommended for

			students sitting the exam
Tues 24 th May	Geography	Breakfast revision B block classrooms 07:30 – 08:30	Strongly recommended for students sitting the exam and in exams during the morning
Tues 24 th May	Geography	B block classrooms 08:30 – 12:00	Strongly recommended for students sitting the exam
Tue 24 th May	Critical Thinking	F block classrooms 08:30 – 12:00	Compulsory for students sitting Critical Thinking
Tue 24 th May	Business	J block classrooms 15:00 – 16:00	Strongly recommended for students taking Business
Wed 25 th May	Business	Breakfast revision J block classrooms 07:30 – 08:30	Strongly recommended for students taking Business
Wed 25 th May	Physics	G block classrooms 08:30 – 12:00 Breakfast session 7.30 – 8.30	Compulsory for students sitting the exam For those students unable to attend the morning session due to the Business exam
Wed 25 th May	Maths	H block classrooms 15:00 – 16:00	Strongly recommended for students taking Maths
Thurs 26 th May	Maths	Breakfast revision H block classrooms 07:30 – 08:30	Strongly recommended for students taking Maths
Thurs 26 th May	English	A block classrooms 14:00 – 15:00	Compulsory for students sitting the exam
Mon 6 th June	History	Breakfast revision B block classrooms 07:30 – 08:30	Strongly recommended for students taking History
Tues 7 th June	Computer Science	J block classrooms 08:30 – 12:00	Compulsory for students sitting the exam

Tues 7 th Jun	Geography	B block classrooms 14:00 – 15:00	Compulsory for students sitting the exam
Wed 8 th Jun	Geography	Breakfast revision B block classrooms 07:30 – 08:30	Strongly recommended for students taking Geography
Wed 8 th Jun	Maths	H block classrooms 08.30 – 12:00	Compulsory for students sitting the exam
Thurs 9 th Jun	Maths	Breakfast revision B block classrooms 07:30 – 08:30	Strongly recommended for students taking the exam and missed the previous session
Thurs 9 th Jun	Science	G block classrooms 14:00 – 16:30	Strongly recommended for students taking
Thurs 9 th Jun	Music	R block classrooms 15:00 – 16:00	Strongly recommended for students taking Music
Thurs 9 th Jun	Business	J block classrooms 15:00 – 16:00	Strongly recommended for students taking Business
Fri 10 th Jun	Catering	F block classrooms 14:00 – 15:00	Strongly recommended for students taking Catering
Fri 10 th Jun	Childcare	D block classrooms 14:00 – 15:00	Strongly recommended for students taking Childcare
Tues 14 th Jun	History	B block classrooms 08:30 – 12:00	Strongly recommended for students taking History
Wed 15 th Jun	Chemistry	G block classrooms 08:30 – 12:20	Strongly recommended for students sitting the exam
Wed 15 th Jun	Health & Social	D block classrooms 15:00 – 16:00	Strongly recommended for students taking Health & Social

Thurs 16 th Jun	Physics	G block classrooms 14:00 – 16:30	Strongly recommended for students sitting the exam
Fri 17 th Jun	Further Maths	H block classrooms 14:00 – 15:00	Strongly recommended for students sitting the exam
Wed 22 nd Jun	Dance	R block classrooms 08:00 – 12:00	Strongly recommended for students taking Dance
Wed 22 nd Jun	Further Maths	H block classrooms 14:00 – 15:00	Strongly recommended for students sitting the exam