

Moving from another school to Mascalls Academy

If you want to move your child to Mascalls Academy from another school you need to apply. This is called an in-year admission.

There is no guarantee that we will be able to offer your child a place. You should not remove your child from their current school before you have an offer of a place at Mascalls.

How to Apply

Complete the In Year Application Form (IYCAF)

http://www.kent.gov.uk/__data/assets/pdf_file/0012/3522/in-year-admission-form.pdf and send it to:-

Mrs Rachel Hirst
Marketing & Admissions Manager
Mascalls Academy
Maidstone Road
Paddock Wood
Kent TN12 6LT

You need to fill in a separate form for each child.

Children in care

For children in care with a Statement of Special Educational Needs or an Education, Health and Care Plan (EHCP) being placed with carers in Kent, it is important the social worker contacts the relevant Special Educational Needs area team if the child is moving to a different school.

For further information

Further information is available from the Kent County Council website

<http://www.kent.gov.uk/education-and-children/schools/school-places/move-to-a-different-school>

Or telephone 03000 41 21 21 (9am to 2pm and 4pm to 5pm Monday to Friday) or email kentinyearadmissions@kent.gov.uk

Or telephone the Mascalls Admissions Office on 01892 839022