

Exam Information - Key Stage 4 - Coursework - Advice

Parental Main 'POINTERS' To Assist Your Children

- Keep work in a folder or plastic wallet rather than being folded into an exercise book or textbook.
- Encourage the word processing of work where possible - if it is saved on a computer it is a lot easier to edit.
- Make sure each page has your child's name on it and that the pages are numbered.
- Encourage your child in researching information from a variety of resources such as textbooks, revision guides, the Internet and so on.
- Record and watch any relevant television documentaries that could be linked to your child's coursework.
- Do not accept any plagiarism from their research. This could lead to work being downgraded so ensure work is written in your child's own words.
- Encourage your child to proof read their work when each section of it is completed.
- As a parent you can read their work. Is it clear and well explained? If it doesn't make sense to you then it might not be clear to the coursework marker.
- Check your child's planner against the coursework timetable flier to see that they stick to subjects' mini deadlines and progress checks.
- After this time check your child's work to see that they have taken into consideration staff comments and feedback.
- Ensure your child meets the FINAL deadline!