MASCALLS ACADEMY
Aspire Believe Achieve
New! PTA

Minutes of the first Mascalls Parent/Teacher Association meeting Wednesday 8 February 2017

Attendees: Sue Birchall, Finance Manager (SB)
Rachel Hirst, Marketing & Admissions (RHI)
Mark Field, Parent (MF)
Sarah Turnbull, HR Manager (STU)
Vincent Riedy, Business Manager (VRI)
Charlie Arthur, Student Representative (CA)

Apologies: MJ Stevens, Teacher, (MJ)
Sam Plumbridge, Receptionist (SPL)

Agenda item		**Action**	
1	Welcome & Introductions	Sue Birchall	
2	Election of interim Chair/Treasurer/Secretary	It was agreed:- • Mark Field - Interim Chair • Sarah Turnbull – Interim Vice Chair • Rachel Hirst - Interim Secretary • Sue Birchall - Interim Treasurer It was agreed that a message would go out to parents asking for more volunteers. CA asked to speak to other sixth formers asking for volunteers to attend meetings.	RHI CA
3	PTA UK	SB has put in an application to join PTA UK. They will provide us with a model constitution, insurance and advice relating to starting up a new PTA. Cost £118.	SB
4	Date of adoption meeting	Friday 17 April Breakfast meeting - 7.45 am, school canteen (VRI to speak to canteen) RHI to invite interested parents to attend	VRI RHI
5	Projects so far	Currently we have two large projects that we need to fundraise for:- • Sixth Form refurbishment approx. £30K • Lighting rig for drama approx. £25K VRI to organise a 'fund raising thermometer'	VRI
6	Quiz Night	CA and his team are organising a quiz night on 24 March. Open to all parents (sixth form, Year 10, Year 11). • £6 each £24 for table • 7.30/8pm start • Posters and tickets being designed • Rachel to invite alumni. CA putting together a letter asking for raffle prizes. • Wine bottle raffle	CA RHI
7	Fundraising ideas	• Non uniform days • Marathon Treadmill – sponsored marathon for students and staff (CA looking to this) • Year 7 end of year summer party?	
8	Match Funding	SB reminded attendees about match funding – Please pass on the message to anyone who works in banking. Banks have a strong corporate responsibility programme and employees are encouraged to support local schools with fund raising.	
9	AOB	SB/CA to investigate Just Giving	SB/CA
9	**Date of next meeting**	**17 March 7.45am in the school canteen – RHI to invite parents to attend**	