

Mascalls Academy Sixth Form Admissions Policy

Admission to Marie Curie College Sixth Form September 2019

Mascalls Academy offers an A Level curriculum in the Sixth Form, with BTEC subjects available for a few vocational pathways. All Sixth Form courses are for a duration of two years and applicants are expected to commit themselves to completing the full term of their courses.

Places will be offered to students who will typically be enrolled in Year 11 at the time of application, and who will have reached the age of 16 years by 1st September 2019. Requests for admission outside of the usual age group should be made in writing to the Head of Sixth Form as early as possible to allow sufficient time for a decision to be reached, in full consultation with the Principal, before the application closing date.

Applications are open from 5th November 2018 to 11th January 2019.

Priority is given to existing students transferring from Year 11 who meet the entry requirements.

Entry Requirements

Entry requirements are the same for internal and external applicants.

Applications should be submitted via the UCAS Progress system, including the student's predicted GCSE grades, during the application dates stated above.

For external applicants, Mascalls Academy will apply to the student's current school for a reference, to confirm predicted GCSE grades and obtain an indication of the student's suitability for Sixth Form study.

Students must achieve a minimum of 5 GCSE's at level 5 or above, including Maths and English Language or English Literature.

Additionally, students must meet the individual entry requirements for their chosen A Level or BTEC subjects – this information is published on the Mascalls Academy website at <http://mascallsacademy.org.uk/entry-application/> and is reviewed annually.

Offers of Sixth Form places

Offers are usually made during the month of March and are issued via the UCAS Progress system.

Offers will either be conditional or unconditional, and will have a response deadline by which students must either accept or reject the offer also via the UCAS Progress system. Failure to respond to the offer by the stated deadline may result in it being cancelled.

Offers are made based on predicted GCSE grades and are conditional upon the student achieving grades that either meet or exceed the stated entry requirements for the individual subjects that the student wishes to study at A Level and/or BTEC.

If the required GCSE grades are not achieved, then Mascalls Academy will not be able to confirm the Sixth Form place.

On GCSE results day, students are required to discuss their Sixth Form subject options with staff at the School in person.

After a Sixth Form place has been offered, the School reserves the right to withdraw the offer in the following circumstances:

- When the applicant has failed to respond to an offer by the stated deadline
- When an applicant has failed to notify the School of any changes to the application information
- When an applicant has made a fraudulent or intentionally misleading application

Late applications

Where an application is received after the closing date of 11th January 2019, it will be accepted, but will be processed and considered after those that submitted their applications within the published application time period.

Applications made after GCSE results day in August will be considered based on grades achieved and the availability of places.

Out of County applications

Where an applicant is residing outside of the County of Kent at the time of making their application, and therefore cannot use the UCAS Progress system to submit their application to the school, they should complete and submit an "Out of County" application form which can be downloaded from the Mascalls Academy website at <http://mascallsacademy.org.uk/entry-application/>.

Special Educational Needs (SEN) and external students

Mascalls Academy is mindful of students' special educational needs and/or disabilities and is committed to being as inclusive as possible within the reasonable limits of the school to manage.

At the time of application students will be asked to disclose information about their SEN's or disabilities in order that the school can consider appropriate reasonable adjustments.

A failure to declare a known SEN and/or disability at the time of application and prior to a place being offered, may result in the place being withdrawn.

Confidentiality

All information provided on Sixth Form applications is treated in the strictest confidence and is only shared with relevant staff within the school for the purposes of making academic decisions and supporting students.

Our Privacy Notices can be viewed at <http://www.leighacademiestrust.org.uk/privacypolicy/>

Subject availability

Courses are offered subject to sufficient student demand. If particular courses have a low take up which adversely affects the viability of running them, the school reserves the right to withdraw those courses from the curriculum, or to change the format of the subject options grid in year two.

Appeals

Parents and applicants have a statutory right of appeal, both in the event that a conditional offer is not made and in the event that a conditional offer is not confirmed. All appeals should be lodged as soon as possible after receiving notification of the decision. Appeals lodged under both circumstances will be heard within 30 school days of the GCSE results. Details are available from the school website.